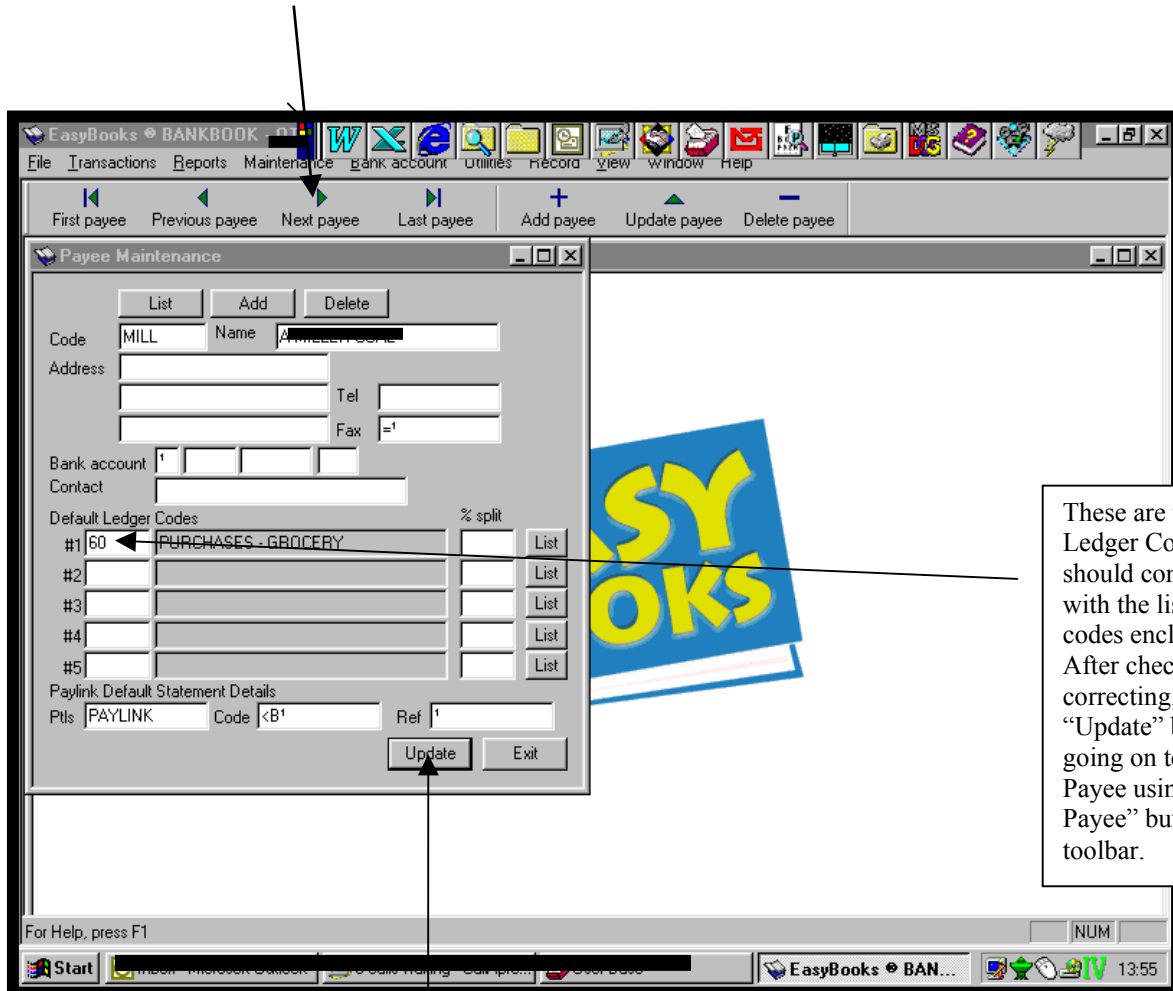


TO CHECK DEFAULT LEDGER CODES ON THE PAYEE/ER MAINTENANCE SCREEN

Next Payee (use this button to check each Payee screen)



These are the default Ledger Codes. You should compare these with the list of Payee codes enclosed. After checking and correcting, click the "Update" button before going on to the next Payee using the "Next Payee" button on the toolbar.

Update button

REMEMBER TO CLICK THE UPDATE BUTTON AT THE BOTTOM OF THE SCREEN BEFORE PROCEEDING TO THE NEXT PAYEE.