

Instructions for installation of Multiple copies of EasyBooks

It is permissible under the User License for Users to Install the software more than once onto a separate or the same computer .The only proviso is that the computer must be owned by the User and that the software is not being provided for use by anyone other than the Registered User of the software.

Installation of additional copy to separate computer.

- 1 Install the original program .The system will now be operating in demo mode.
If Installing from Floppy Disks Go To: Start/Run & Type a:setup <OK>
- 2 Install the last upgrades that has been supplied to you.
- 3 If Installing from a CD: Insert CD & Follow The On-Screen Prompts.
- 4 Restore database backup from floppy disk from existing system via File-Restore current year.

Installation of Additional copy to same Computer.

- 1 **PLEASE MAKE SURE YOU HAVE A BACKUP OF YOUR EXISTING DATA BEFORE YOU START**
- 2 First change the name of existing Icon or Shortcut on the Desktop.
To do this point the mouse at the Shortcut and right click.
Select 'Rename' from the menu.
Change the name from EasyBooks to a name that is different i.e.-
Shop Account.
- 3 Insert the original program disk for the software into the floppy drive.
Start/Run a set-up <OK> or if using a CD - Insert the CD & Follow the On -
Screen Prompts.
- 4 Answer the questions regarding Legal Requirements.
- 5 When the screen displays 'Choose Destination Location' click on
'Browse' to display the 'Choose a Folder' Screen.
- 6 Edit the name of the default directory/folder.
C:/Program files/EDP/Easybooks.
Best achieved by clicking mouse at the end of the name.
The change just needs to be edited to (say)
C: /Program files/EDP/EasyBooks 1
Click <OK>
- 7 At the warning that the folder does not exist answer 'yes' to question
'Do you want to create a folder'
- 8 At the Choose Destination Location click 'Next'.
Continue the installation as usual.
- 9 The second copy of the program will install to the new directory and will put
An extra Icon/Shortcut on your Desktop.
This extra Shortcut can also be renamed with the right click.
