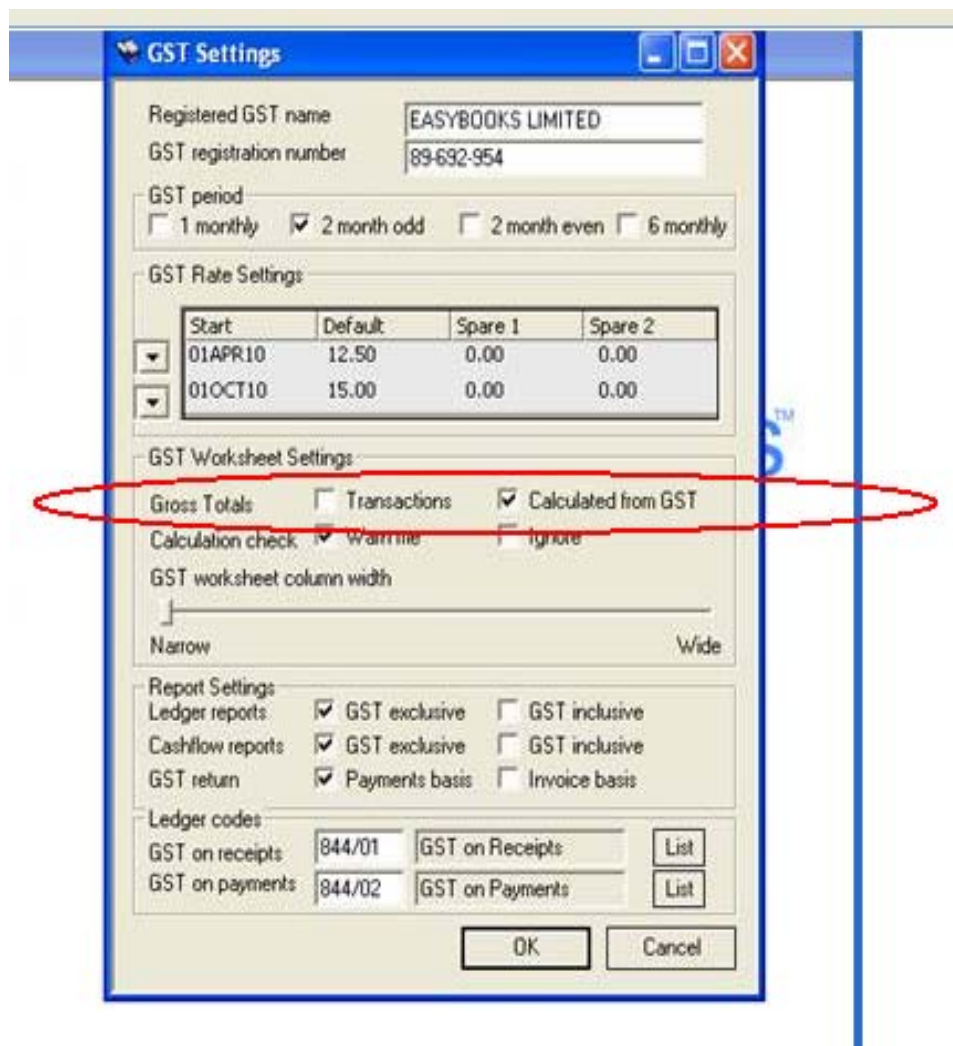


## GST worksheet preferences – Gross totals

Update 12.00.07 introduces an allowance for setting the GST worksheet preferences to either display the gross amount as recorded in transactions or recalculate the gross totals from the GST amounts in order for the numbers to conform to the prescribed formula. The GST amounts are not changeable unless transactions themselves are altered.

A difference can potentially arise from a small rounding error that is introduced on a transaction line when a GST rate is applied. Rounding is performed according to the prescribed IRD rounding guidelines.

To change the gross amount displayed on the GST return worksheet and report please go to GST return->GST settings



The screenshot shows the 'GST Settings' dialog box with the following fields and options:

- Registered GST name: EASYBOOKS LIMITED
- GST registration number: 89-692-954
- GST period:  1 monthly  2 month odd  2 month even  6 monthly
- GST Rate Settings table:

Start	Default	Spare 1	Spare 2
01APR10	12.50	0.00	0.00
01OCT10	15.00	0.00	0.00
- GST Worksheet Settings:
  - Gross Totals:  Transactions  Calculated from GST
  - Calculation check:  Warn me  Ignore
  - GST worksheet column width: A slider between 'Narrow' and 'Wide'.
- Report Settings:
  - Ledger reports:  GST exclusive  GST inclusive
  - Cashflow reports:  GST exclusive  GST inclusive
  - GST return:  Payments basis  Invoice basis
- Ledger codes:
  - GST on receipts: 844/01 | GST on Receipts | List
  - GST on payments: 844/02 | GST on Payments | List

Buttons: OK, Cancel

toggling the above option does not change the GST amounts it only affects the gross amounts.